

What's Covered on the CMR Examination?

IAQA's Certified Mold Remediator (CMR) examination is designed to test individuals on their knowledge of the identification, investigation and removal of microbiological contaminants from indoor surfaces. The primary emphasis of the examination is on remediation practices. However, questions pertaining to the identification of mold and bacteria are also included.

All of the questions included on the CMR examination are based upon information provided in industry standards and guidelines. While a variety of source material has been used to create questions, candidates taking the examination are well advised to study the following documents. Please note that only the IAQA 01-2000 Guidelines is available from IAQA. Information to order other documents is included below.

Bioaerosols: Assessment and Control

American Conference of Governmental Industrial Hygienists

Available for purchase for \$95 on the Internet: www.acgih.org - or call 513-742-2020

Guidelines on Assessment and Remediation of Fungi in Indoor Environments

New York Department of Health, Bureau of Environmental and Occupational Disease Epidemiology

Available free on the Internet:

<http://www.ci.nyc.ny.us/html/doh/html/epi/moldrpt1.html>

IAQA 01-2000, Recommended Guidelines for Indoor Environments

Indoor Air Quality Association

Available for purchase at \$25. [Click here for order form.](#)

Mold Remediation in Schools and Commercial Buildings

U.S. Environmental Protection Agency (EPA)

Available free on the Internet: <http://www.epa.gov/iaq/molds/>

IICRC S500, Standard and Reference Guide for Professional Water Damage Restoration

Institute of Inspection, Cleaning and Restoration Certification

Available for purchase for \$35 by contacting IICRC at (360) 693-5675

OSHA Standards

U.S. Occupational Safety & Health Administration

The following standards are available free on the Internet at the addresses shown below:

- Hazard Communication - http://www.osha-slc.gov/OshStd_data/1910_1200.html
- Respiratory Protection - http://www.osha-slc.gov/OshStd_data/1910_0134.html
- Personal Protective Equipment
 - General - http://www.osha-slc.gov/OshStd_data/1910_0134.html
 - Eye and Face - http://www.osha-slc.gov/OshStd_data/1910_0133.html
 - Hand - http://www.osha-slc.gov/OshStd_data/1910_0138.html

Approved IAQA Training Programs in Mold Remediation

IAQA has established strict protocols for reviewing and approving mold remediation training programs. A course reviewer from our Education Committee or Certification Committee attends each class under consideration for approval as an IAQA course provider. The reviewer completes a comprehensive course evaluation form, which is submitted to the IAQA Education Committee and Certification Committee. If a course is viewed favorably, IAQA then provides notice to the course provider regarding improvements or modifications that are necessary in order for the course to meet IAQA criteria. Upon agreement of the course provider to make the necessary modifications, a recommendation is made to the IAQA Board of Directors to approve the course provider for the respective course.

Persons who are considering taking the CMR examination must attend an approved IAQA mold remediation course. While attendance does not guarantee success on the exam, experience shows that those who take a preparatory class are more likely to succeed on the exam.

Who Gets Certified?

An individual who passes the CMR exam shall be designated as a "Certified Mold Remediator (CMR)." Certification is for the individual only. IAQA's program for Certified Mold Remediators is not designed to provide a company certification.

Those who pass the examination are provided with a CMR certificate signed by the Executive Director of IAQA.

Exam Eligibility Requirements

Any owner, manager, or employee of a company actively engaged in the remediation of biological contamination from indoor surfaces is eligible to take IAQA CMR exam, provided that the individual meets the following minimum qualifications:

- A high school diploma or GED, PLUS:
- Either 5 years experience in a field related to the mold remediation industry (such as cleaning, restoration, or Indoor Air Quality Experience); or 2 years of college, plus 3 years experience in a field related to the mold remediation industry. Up to 4 years total of college may be substituted for the work experience on a 1 to 1 basis. In no case will a CMR have less than 1 year work experience in a field related to the mold remediation industry.

The examination is also open to others in the public and private sectors who have an interest in mold remediation and who meet the requirements stated above.

Application Procedures and Fees

Applicants must complete an application for CMR certification provided by IAQA and pay associated examination fees. Exam fees are independent of course registration fees. All payment and registration for exams MUST be received at IAQA Headquarters 10 days prior to the date of the exam. Exam fees are payable directly to IAQA. CMR exam fees are:

IAQA Members	\$195
Non-Members	\$295

If a candidate fails the IAQA CMR exam on his or her first attempt, the individual may re-take the exam within a one-year period at a cost of \$100. If an individual fails the exam on the second attempt, he or she must wait a

period of one full year to take the exam again, and must pay full certification exam fees. Certification fees are non-refundable.

Duration of Certification

Upon passing the IAQA exam, an individual shall be certified for a period of two years. To become re-certified, an individual must apply for re-certification and must prove having fulfilled continuing education requirements. Alternatively, an individual may re-take the IAQA CMR exam. Re-certification fees are \$100 for IAQA members and \$200 for non-members.

Description of the Examination

IAQA administers a multiple-choice, written examination. The length of the exam is approximately 130 questions. The time provided to complete the exam is three (3) hours.

The exam is "open book", however the only materials you may use during the exam include the course manual provided during the course, and any publications listed in this Candidate's Guide.

At the testing location, you will receive an exam booklet with a separate sheet on which to record your answers by filling in a small circle with a pencil. It is an open book exam. However, no notes may be taken regarding examination questions or content. Persons violating this provision will be denied certification and may face legal penalties.

Pencils will be available, but you are advised to bring two sharp #2 lead pencils. No breaks are scheduled during the 3-hour exam. At the conclusion of the exam, you will be required to return your test booklet and answer sheet to the exam proctor. You will not be permitted to remove a copy of the test booklet from the room.

Exam Scoring and the Pass-Fail Score

Candidate scores are based on the number of correct responses. Each question receives credit if scored correctly, and no credit if incorrect or omitted. Therefore, you should answer each question, even if you must guess. If a candidate marks more than one response for a question, that question will be scored as incorrect. The pass-fail score for the IAQA exam is 70%.

Score Report

Within approximately 4-6 weeks of taking the test, you will receive a "score report" by mail. The report will indicate the number of test questions answered correctly and the number answered incorrectly. The report will also indicate whether you passed or failed the exam. If you passed the exam, your score report will be followed by a certificate from IAQA.

Individuals who take the exam will not be provided with a copy of the exam before or after the actual test administration. Some questions on the exam may be re-used on a future exam, and therefore copies of the exam cannot be released for security reasons.

Performing Your Best

Substantial effort is made to ensure that test questions are written in a clear, direct, and straightforward manner. Candidates with sufficient knowledge of mold remediation and related codes and standards are likely to score well and pass the test; candidates with insufficient knowledge are unlikely to attain a passing score. IAQA recommends these three test-taking strategies to

maximize your performance on the exam:

- The test is timed, and proctors must adhere strictly to the time limits. Therefore, you should not spend an excessive amount of time on any one question. Instead, skip such questions temporarily so that easier questions can be answered. Return to the more difficult questions after completing all other questions.
- Scores are based only on the number of correct answers. Therefore, you should answer each question, even if you must guess.
- All answers must be recorded on the answer sheet. Candidates are responsible for recording their answers in the appropriate spaces on the form. If a question is skipped, the corresponding space on the answer sheet should also be skipped.

Examination Conduct and Irregularities

Candidates are not permitted to bring food or beverages into the test room, unless special dietary needs have been documented, and permission granted. Smoking is not permitted in the test room at any time, and candidates may not exit the room for "smoking breaks" in the middle of the exam.

Collaboration and other disruptive conduct during the test are prohibited. Any violation of this regulation shall result in a score of zero for the test, and possible prohibition from sitting for future IAQA certification tests.

IAQA reserves the right to cancel any test score if, in the association's sole opinion, there is adequate reason to challenge its validity. IAQA also reserves the right to delete from scoring any question that is determined to have been exposed before the test administration, or is determined to be flawed. Similarly, IAQA reserves the right to cancel a test administration if it has been determined that the security of the test was violated prior to its administration.

Occasionally, an administrative irregularity may unwittingly exert a detrimental effect on candidate performance. Examples would include poor lighting or distractions from loud noises in the test room. Candidates who experience extraordinary disturbances or distractions during an IAQA test that may detrimentally or materially affect their performance should contact the IAQA office to file a complaint and appeal. Such a complaint or appeal must be filed within 7 days of the administration of the test, and must describe the nature and effects of the disturbance or distraction. Complaints or appeals submitted after seven days, or the release of score reports, shall not be considered.

Test Critique Procedures

IAQA uses a formal procedure to allow and encourage all candidates to challenge the content of specific test questions or the overall test. Under this procedure, candidates receive a special critique form during the test that they may complete anonymously, noting possibly vague or ambiguous aspects of questions, or other test quality issues. These forms should be completed during the administration of the test, but after the candidate has completed all examination questions. The critiques are used by IAQA in its post administration, quality control review of the test.

For more information about the IAQA Certification program, contact:

IAQA
12339 Carroll Avenue
Rockville, MD 20852
Phone: (301) 231-8388
Fax: (301) 231-8321
E-mail iaqa@aol.com

Application Instructions for Certified Mold Remediator (CMR) Certification

1. Fill out the Certified Mold Remediator (CMR) Examination Application as completely as possible.
2. Make sure all dates, degrees, references and addresses are complete as this information is key to your background check. Each CMR applicant's application will be verified.
3. Prerequisites for CMR Status - Applicants must fulfill the following:
 - A high school diploma or GED, PLUS:
 - Either 5 years experience in a field related to the mold remediation industry (such as cleaning, restoration, or IAQ); or 2 years of college, plus 3 years experience in a field related to the mold remediation industry. Up to 4 years total of college may be substituted for the work experience on a 1 to 1 basis. In no case will a CMR have less than 1 year work experience in a field related to the mold remediation industry.
4. The space reserved for sponsoring CMR is not necessary to complete the application, but may be helpful to background researchers. Consider this part of the application optional. You may list a sponsoring Certified Indoor Environmentalist (CIE) in lieu of a CMR.
5. The application must be signed and dated by the applicant.
6. Applicants will not be processed and admittance to the examination will be denied if this application and full payment has not been received one week prior to the examination date.
7. Applicants are strongly encouraged to order and study the materials mentioned in the "Candidate's Guide" in advance of their test date. See www.iaqa.org.
8. Applications, remittances and all correspondence should be directed to:

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Rockville, MD 20852
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Indoor Air Quality Association, Inc.
Certified Mold Remediator (CMR) Examination Application

Your Name _____

Company Name _____

Address _____

City _____ State _____ Zip _____ Daytime Phone _____

E-mail _____ Fax _____

COURSE DATE AND LOCATION

This application is submitted for the CMR exam administration taking place on (date) _____ in (location) _____.

FEES

CMR candidates must pay associated exam fees. Exam fees are independent of course registration fees. *Exam fees are payable directly to IAQA.* CMR exam fees are:

IAQA Members – \$195 Non-Members – \$295

Make checks payable to the “Indoor Air Quality Association.” Or, pay by credit card by completing below:

Credit Card (circle one): VISA MasterCard American Express Amount to Charge \$ _____

Card Number _____ Expiration Date _____

Name on Card _____ Signature _____

EDUCATION

High School _____ City _____ State _____ Zip _____

Graduation or G.E.D. Completion Date _____ Major (if any) _____

Business or Technical School _____ City _____ State _____ Zip _____

Dates Attended _____ Degree _____ Major _____

College or University _____ City _____ State _____ Zip _____

Dates Attended _____ Degree _____ Major _____

Graduate School _____ City _____ State _____ Zip _____

Dates Attended _____ Degree _____ Major _____

Licenses [List All by City, County or State] _____

Professional Designations [PE, CIE, CIH, MD, Ph.D., etc.] _____

Complete Reverse Side

EMPLOYMENT HISTORY

Present Employer _____

Employer Address _____

City _____ State ____ Zip _____ Employer Phone _____

Name of Supervisor or Manager _____

Months and Years at Present Employer _____

Position / Title Currently Held _____

Previous Employer #1 _____

Previous Employer Address _____

City _____ State ____ Zip _____ Previous Employer Phone _____

Name of Supervisor or Manager _____

Months and Years at Previous Employer _____

Position / Title Held _____

If you need to detail employment history prior to your last employer,
please do so on another sheet and attach it to this application form.

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Sponsoring CMR or CIE Certificate Holder [optional] _____
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I hereby certify that all information presented within this application is true and accurate to the best of my knowledge. I understand and agree that the falsification of information presented herein is grounds for the revoking of certification by IAQA. I understand that certification by IAQA does not bestow membership privileges within the association. I understand that certification, if granted, is granted to me as an individual and not to my company, and that any claim of company certification is grounds for the revoking of certification by IAQA.

Applicant Signature _____ Date _____

Cancellation / Refund Policy: Written cancellations are accepted up to 7 days before an exam administration. Refunds for cancellations received up to 7 days before the exam date will be honored, less a 10% processing fee. Cancellations received less than 7 days before the exam date will not be accepted. However, fees remitted may be applied toward a future exam administration.

**RETURN THIS FORM AND PAYMENT TO IAQA NO LATER THAN
10 DAYS PRIOR TO THE EXAM DATE:
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Rockville, MD 20852
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Fax: (301) 231-8321**